

Stewards for Tomorrow Pastoral Planning Process Overview Steps 1 – 11 March, 2016 – June, 2018

Action Step	Who	Role	Timeframe	Output
Step 1: Deanery, Vicariate, and Archdiocesan data	Office of Pastoral Planning	Accuracy and completeness of data	Mid-March	Archdiocesan Report – refreshed Vicariate Reports – refreshed Deanery Reports - refreshed
	PartnersEdge LLC	Organization of, and research using data	Mid-April	
Step 2: Stewards for Tomorrow Pastoral Planning Process Guidebook	Office of Pastoral Planning	Review, editing, and approval	Late-April	Stewards for Tomorrow Pastoral Planning Process Guidebook for process though 2018
	PartnersEdge LLC	Customized development	Mid-April	
Step 3: Deanery Meeting Facilitator Training	Office of Pastoral Planning	Setting of date, organization of deanery facilitator teams, meeting logistics	Early May	Trained Deanery Facilitator teams with materials, process, and coaching support by Office of Pastoral Planning and PartnersEdge, LLC
	PartnersEdge LLC	Design of training materials and training delivery		
Step 4: Deanery Level Meetings for priests	Office of Pastoral Planning	Logistical support, Facilitation Teams and meeting reports	Late May - June	Orientation to Stewards for Tomorrow Pastoral Planning Process, and the Deanery Reports. Facilitated Deanery level discussions, questions, assessments, and consultation
	PartnersEdge LLC	Meetings presentation and facilitation, Deanery Reports		
Step 5: Deanery meetings for Priests and local Parish Leadership meetings for Consultation into Archdiocesan design of parishes and schools	Office of Pastoral Planning and Facilitator Teams	Logistical support Facilitation and meeting reports	Late May - June	Deanery and Parish Leadership Statements of Consultation to the Archbishop regarding the structure of parishes and schools in each deanery within Guiding Change parameters
	Pastors and Key Parish Leaders	Shared consultation within Guiding Change document		
Step 6: Archdiocesan Model of Parishes and Schools Draft 1	Office of the Archbishop	Assessment, design, and refinement	July - August	1 st draft Archdiocesan Model of Parishes and Schools based on Vicariate and Deanery consultation
	PartnersEdge, LLC	Modeling, research, and consultation		
Step 6A: All Parishes to conduct an Inventory of Sacred and Secular Goods as described in Guidebook for Parish Transitions	Office of Pastoral Planning	Logistical support Coaching of pastors and staff Support of Archdiocesan offices and resources as needed	July – October	Inventory of Sacred and Secular Goods from all parishes in the Archdiocese

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Step 7: Parish and Catholic School Meetings in the Draft 1 Model	Office of Pastoral Planning	Logistical support and pastor and parish / school leadership team interface / coaching	September - November	Parish Statements of Consultation to the Archbishop regarding the structure of parishes and parish clusters within parameters Catholic School Statements of Consultation to the Archbishop regarding the structure of parishes and parish clusters within parameters
	PartnersEdge, LLC	Research and Reports at the proposed School and Parish levels as well as support / coaching of the Office of Planning		
	Parish and School Leadership Teams	Shared consultation within Guiding Change document		
Step 8: Integration of Parish and School Consultation into an Archdiocesan Model of Parishes and Schools Draft 2	Office of the Archbishop	Assessment, design, and refinement	November - December	2 nd draft Archdiocesan Model of Parishes and Schools based on Parish and School consultation
	PartnersEdge, LLC	Modeling, research, and consultation		
Step 9: Archdiocesan Level Consultation to Archbishop for Archdiocesan Model of Parishes and Schools Draft 3	Office of Pastoral Planning	Logistical support	November - December	3 rd draft Archdiocesan Model of Parishes and Schools based on Archdiocesan level consultation
	PartnersEdge, LLC	Research and Reports as well as support / coaching of the Office of Pastoral Planning		
	Archdiocesan Pastoral Council, Finance Council, Presbyteral Council, Trustees	Shared consultation within Guiding Change document		
Step 10: Archbishop level decision making for <ul style="list-style-type: none"> - Final Archdiocesan Design if Deaneries, Parishes, and Schools - Announcements for parishes and schools - Pastoral Appointments to parishes 	Office of Pastoral Planning	Logistical and consulting support	January 2017	Final Archdiocesan design, canonical announcements and pastoral assignments
Step 11: Parish Pastoral Planning	Office of Pastoral Planning	Logistical and consulting support	October, 2017 – May, 2018	Parish Pastoral Plans for the implementation of the Stewards for Tomorrow Pastoral Plan

